

How to Configure & Use Browse Archive

Applies to ArchiveOne Express Topic; Last Modified: 2009-10-23

Note

This topic explains how to configure ArchiveOne Express to use the Browse Archive feature.

Before You Begin

Before you perform the procedure in this topic, be aware of the following:

- SQL and Microsoft.Net Frameworks 3.5 need to be installed
- The supported versions of SQL are: SQL Express 2008 and Full SQL 2005 or 2008
- SQL Express 2008 has a 4 GB Database size limit
- The ArchiveOne service account must have rights to create a database on the SQL Server
- Mail must already have been archived
- Synchronizing the Database may take some time depending on the size of the repositories

Procedure

To configure the Browse Archive feature:

1. Open the ArchiveOne Express Admin Console
 - Right click on **Status** and select **Configure**
 - Click on the **Browse Archive** tab
 - *View the installation steps:* Click on View the Installation Steps to review the steps for enabling Browse Archive
 - *Database Server:* type the name of the SQL Database server\instance.
 - Example: 'mysqlserver\Sqlexpress'
 - Click '**Verify**' to confirm the connection to the database
 - Click the **Schedule** button to set the time for synchronizing of the database
 - By default it will synchronize daily at 6:00 AM EST
 - To synchronize immediately select **Update Now** on the Browse Archive tab
 - Note that the Browse Archive hierarchy will not be populated for the end user until the synchronization is completed

To access the Browse Archive feature:

1. Open an **Outlook** client using a profile of someone who has archived mail
2. Click on the **Browse Archive** folder in the mailbox folder tree
 - On the right side of the window you will see a replication of your mailbox folder hierarchy which will contain your archived messages

For more information

For assistance with more features of ArchiveOne Express, see the other ArchiveOne Express documentation available from C2C:

- [C2C website](#)
- [C2C Support Portal](#)